

Kent Scuba Course Booking Form

Please fill out this form completing all sections (using block capitals). Various other Forms will also be required (PADI Medical Statement etc). After completion please return all forms to Kent Scuba as soon as possible in order to secure your booking.

Last name

First names

Address

Post Code

Date of Birth

Male/Female

Telephone (Home)

(Work)

Mobile

Email

Course required

How did you hear about Kent Scuba?

I enclose deposit/full payment of £ _____ for the above course. Please make Cheques payable to: Kent Scuba Ltd, and crossed A/C-Payee only.

Disability Monitoring

Do you consider yourself to have a disability, as defined by the Equality Act?* (see note below)

Yes or **No** (please delete as appropriate)

* The definition of disability according to the Equality Act 2010 is: "A physical or mental impairment which has a substantial and long-term adverse effect on his or her ability to carry out normal day to day activities". (Long term means more than 12 months). This definition would cover long-term illnesses such as cancer and HIV or mental health.

Additional Learning Support

Do you believe that you may require additional learning support? * (see note below)

Yes or **No** (please delete as appropriate)

We are committed to equality and diversity in every part of the organisation, including understanding the kinds of additional support that people may need to enable them to study, train and dive with us. If you have a disability, a learning difficulty, a health issue or other support needs, we will do our best to provide support and resources to help you succeed in your learning. The important thing is to discuss your needs and the earlier you tell us about your needs the better, so that we will be able to provide appropriate help more quickly. We will treat all requests for information, advice or support confidentially.

Emergency Contact Information

Name

Relationship

Address

Telephone

Mobile

I have read, understood and agree to the learning agreement and booking terms and conditions detailed overleaf.

Signature of Customer

Date

Signature of Parent/Guardian
(If under 18 years of age).

Date

Any Relevant Comments:-

COURSE LEARNING AGREEMENT

To ensure that all participants gain the maximum benefit from the course it is important that they understand their responsibilities. Signing this Booking Form indicates that you are aware of and accept these responsibilities as outlined by this learning agreement. As a participant in this course you agree to:-

- complete all required registration forms and submit documentation prior to the first class session including necessary PADI Forms (e.g. Standard Safe Diving Practices Statement of Understanding, Statement of Risks and Liability, Medical Statement etc.) Where the Medical Statement requires signing by a doctor, this will be done prior to the start of the course. Any medical must be current, i.e., within the past twelve months.
- accept that the theory segment of your course is based on home study and that the theory class sessions with the instructor are designed to answer questions, and review key points, NOT as a substitute for independent home study.
- show up on time for all sessions, allowing sufficient time to get changed and prepare equipment beforehand
- read and study the course material, complete course book knowledge reviews prior to all class sessions and ensure that you are fully prepared at all times
- be attentive during all training sessions and ask questions about anything not understood
- follow all course directions/procedures as set forth by the Instructor, Divemaster or other Kent Scuba staff
- be flexible to schedule changes

If you arrive unprepared, without completed work, or late for any session, it may be necessary to make up the work and continue the course at a later date. You will be responsible for any additional costs and/or inconvenience this causes. In scheduling and determining additional costs, your Instructor agrees to give every reasonable consideration to unforeseen events such as family emergencies that lead to this situation.

All course objectives and performance requirements must be met. In a situation where you are unable to meet these; additional training sessions may be needed. Subject to logistics, and the additional costs per person for each additional or training module/sessions will be:-

Classroom theory (or examination re-sit)	£10
Pool	£25 (including entrances and kit hire)
Additional Open Water Dives per day	£50 (including equipment hire)

As part of this learning agreement, Kent Scuba Ltd agrees to start the class as scheduled; provide a positive learning environment in which to master the course objectives; answer your questions to the best of their ability and assist you through learning challenges.

BOOKING TERMS AND CONDITIONS

- A deposit of 50% of total course fees is due on booking.
- Full course fees are due a minimum of 3 weeks before course commencement date.
- A customer cancelling within 2 days of enrolment full refund will be made providing course materials are returned in unused condition.
- A customer cancelling any course after 2 days from enrolment and more than 3 weeks before the course start date, 50% of course fees paid will be refunded.
- Failure to attend a course or any course date/s or cancelling within 3 weeks of a booked course will be at the expense of the customer; full course fees will therefore remain due.
- No refund of fees will be made once a course has commenced.
- All courses must be commenced within 6 months of booking. Once started, all courses must be completed within a further 6 months. If a course is not started/completed within 6 months, a further payment of 50% of course fees will be required to continue.
- If customers wish to change course dates once the dates have been agreed, a charge of £50.00 per person per changed day will become due. (This may affect subsequent days of a course over several days).
- Kent Scuba Ltd personnel and associated parties cannot be held responsible for damage/loss of personal belongings or injury caused by others.
- Customers agree to abide by the safe diving guidelines and/or instructions of Kent Scuba Ltd in all training matters.
- Customers using Kent Scuba Ltd equipment for any course are responsible for that equipment and will be charged for any loss or damage arising from negligent/inappropriate behaviour.
- If any course is delayed, changed or cancelled due to insufficient participants, environmental conditions or any other circumstances beyond the control of Kent Scuba Ltd, no liability can be accepted by Kent Scuba Ltd for consequential any loss, damage or expenses incurred. In such cases a suitable and alternative date will be arranged and agreed with the customer/s.
- Customers over 18 years of age, hereby permit Kent Scuba Ltd to take any still and/or moving image, video footage, photographs and/or frames and/or audio footage depicting themselves, as named overleaf. Kent Scuba Ltd will retain full ownership/copyright and may use these images and footage for advertisements, marketing, leaflets, or any other use such as for training, educational or publicity purposes. This consent will apply throughout the world and be for an indefinite period.
- The customer shall be personally responsible for any equipment owned and used by them during their training or activities with Kent Scuba Ltd. The customer will ensure that such personal equipment is fully maintained according to manufactures specifications and accepts all liability arising from the use thereof.